



November 30, 2011

TO: New Hampshire Mine Operators  
New Hampshire Miners  
New Hampshire Mine Contractors  
Others Interested in Mine Training

RE: Annual MSHA Refresher Training for 2012

This is to notify you that the Safety & Health Council of Northern New England will again be offering the Annual MSHA Refresher Training at various sites throughout the state. **In addition, the Council will be offering First Aid/CPR/AED Training this year as a separate program for the discounted price of \$50 per person (normally \$95 public price.), flyer included in this packet.**

*The Safety & Health Council of Northern New England shall provide up to 7 of the required 8 hours of annual refresher training.* You are required to provide at least 1 hour of site-specific training to your miners to bring their training record to a total of no less than 8 training hours for the period. Those miners who work at multiple locations must have site-specific training **FOR EACH LOCATION**, and this must be documented on the training certificate.

The annual Part 46 Safety Refresher Training will not be complete until you conduct and document the mandatory site-specific training. MSHA Inspectors will issue citations for incomplete 8 hour annual safety training. The Safety & Health Council of Northern New England shall not be liable for training not listed on the enclosed training agenda.

As the employer, you are required to conduct annual "Site Specific" training to fulfill the Annual Refresher Training requirements. Your training must address transportation and communication controls, changes in the mine environment, etc, as outlined in your MSHA approved Training Plan.

If you have not already done so, please contact the Safety & Health Council of Northern New England, at (603) 228-1401 or (800) 834-6472 at your earliest convenience to reserve space at the scheduled training sessions. Some training class dates have filled quickly in previous years. The Safety & Health Council of Northern New England is offering the refresher training for only \$50.00 per person, *paid in advance. This program is supported by Federal MSHA State Grant funding.*

Space will be allocated on a first-reserved first-attending basis. **Do not send additional miners without prior registration and approval by the Safety & Health Council of Northern New England.** If we are unable to accommodate all requests for specific training dates, we will contact you with alternate available date(s).

Employees leaving before the end of the scheduled training day shall NOT receive a certificate, nor will a refund of the \$50.00 fee be given.

Safety and Health Council of Northern New England  
2012 Annual Refresher Training

**Proposed training agenda** (adjust as needed)

<u>Topic</u>	<u>Time</u>	<u>A/V Method*</u>
<b>Introduction</b> Mine Safety & Health Act Regulatory Standards Miners' Rights Hazard Recognition / Risk Mngt. SLAM RISKS	60 Minutes	ppt, video *
M/NM fatalities – review	45 Minutes	ppt *
<b>BREAK (15 minutes)</b>		
Powered Haulage Safety Conveyors / guarding	45 Minutes	video * ppt, video *
Falling materials Highwall hazards	30 Minutes	video *
Berms	30 Minutes	video *
<b>LUNCH (30 minutes)</b>		
Personal Protective Equipment	45 Minutes	ppt, demo *
Lock out / Tag out	45 Minutes	video *
Electrical safety	30 Minutes	
<b>BREAK (15 minutes)</b>		
HazCom	30 Minutes	video *
Fall protection	30 Minutes	video *
First aid review Emergency Procedures	30 Minutes	ppt *
	Total estimated training time:	7 hours
	Total attendance time:	8 hours
<b>Additional topics (substitution)</b>		
Health – silica – noise	30 minutes	ppt, *
Workplace examination	30 minutes	video, *
Blast Area Security	30 Minutes	video, *
“Rules to Live By” initiative	30 minutes	lecture

(\* - lecture, discussion, question/answer for all topics)

# MSHA Part 46 Training 2012

## Annual Refresher Training

**Space is Limited, So Sign Up Early!!**

**DEADLINE TO SIGN-UP: Friday, February 3rd, 2012**

Presented by:

### Safety & Health Council of Northern New England

57 Regional Drive, #6, Concord, New Hampshire 03301

Telephone: (603) 228-1401 or 1 (800) 834-6472

Fax: (603) 230-9795

## 2012 General Sessions

**ALL SESSIONS RUN FROM 7:30 am to 3:30 pm**

### CONCORD

Safety & Health Council of NNE  
57 Regional Drive, #6  
Concord, NH 03301

### LINCOLN

The Beacon Resort  
557 US Route 3 N.  
Lincoln, NH 03251

### HILLSBOROUGH

American Legion  
538 West Main Street  
Hillsborough, NH 03244

Tuesday, February 14  
Thursday, February 16  
Tuesday, February 21  
Thursday, February 23  
Tuesday February 28  
Thursday, March 1  
Tuesday, March 6  
Tuesday, March 13  
Thursday, March 15  
Tuesday, March 20  
Thursday, March 22  
Tuesday, March 27  
Thursday, March 29

Thursday, April 12

Thursday, April 5



**Hours of Training:** This course will meet classroom training requirements for MSHA Annual Training. **SITE SPECIFIC TRAINING MUST BE COMPLETED AT YOUR SITE.** When you add up the time spent training in this classroom session (which varies depending on the class) with the time spent training at your site, the **total must be no less than eight hours to meet MSHA requirements!** This program is supported by Federal MSHA State Grant funding.

**Cancellation, substitution, refund policy:**

There will be no refunds for cancellations and no-shows. The Council does reserve the right to cancel any class for reasons of inclement weather, in which case a full refund will be given or credit

**Information Required:**

- ✓ **Employee Name**
- ✓ **Company Name & Address**
- ✓ **Total Number of Employees working at the mine**
- ✓ **MSHA Mine ID# If Available**

**COST: \$ 50.00 per person\*\***  
**Payment required in advance**

**\*\* Make checks payable to: SHCNNE**  
**(Safety & Health Council of Northern New England)**



# First Aid/CPR/AED Training

Did you know that current First Aid/CPR Training is **REQUIRED** by MSHA under 30 CFR 56/57.18010? The Safety & Health Council of Northern New England is proud to offer the National Safety Council's First Aid/CPR/AED course to companies in the Surface Mining Industry under the MSHA State Grants program for only \$50 per person (\$95 Regular Price.) Classes run for approximately 6 hours. Class size is limited to 15, and will be offered at our office in Concord, NH. Register by February 3rd, 2012. Dates are listed below:



Friday, February 24, 2012  
Monday, March 5, 2012  
Monday, March 12, 2012  
Friday, March 16, 2012



Safety & Health Council of Northern New England Training Center  
57 Regional Drive #6  
Concord, NH 03301  
(800) 834-6472

Registration form on Reverse Side...

